



SMITHS FALLS

RISE AT THE FALLS

Report # 2025-024

To: Mayor & Council
From: Rick Chesebrough, Fire Chief
Date: March 5, 2025,
Committee of the Whole Date: March 24, 2025,
Title: Backyard Hen Proposed Pilot Program

- For Direction
- For Information
- For Adoption
- Attachment 12 pages

Recommendation: Council to review and discuss the proposed backyard pilot program and provide direction to staff.

Purpose: To provide members of Council with the proposed Backyard Hen Pilot Program requirements and advise members of council of the evolving concerns that exist in permitting this proposed program.

Background: At the Committee of the Whole meeting on July 8, 2024, Council directed staff to prepare a Backyard Hen Pilot Program and to proceed through the Zoning Bylaw Amendment process to permit backyard hens within the Town’s boundaries. This included discussion at the Planning Advisory Committee and a public meeting. The following motion was unanimously adopted by the Planning Advisory Committee:

Moved by: S. Robinson

Seconded by: Y. Robert

That The Planning Advisory Committee recommends that Council approve the Zoning By-Law Housekeeping Amendments Application ZA-24-02 as presented.

Carried: (6/0)

At the Committee of the Whole meeting on November 25, 2024, staff presented proposed amendments to the Zoning Bylaw that included domesticated animals or poultry to be permitted for breeding, raising or grazing on a residential property. Council was receptive to this change, a bylaw was passed in December, 2024.

Staff have undertaken discussions and a review of bylaws from other municipalities to prepare the proposed pilot program bylaw (*appended to this report as Appendix “A”*).

The following factors have been identified for consideration in evaluating the feasibility of allowing backyard hens within the Town of Smiths Falls:

- **Staff Training & Resources:** The Town does not currently have the training, equipment, or capacity to manage agricultural animal-related matters.
- **Veterinary Access:** Veterinary services for agricultural animals, including hens,

are limited within the region.

- **Carcass Disposal:** There is no designated local disposal site for deceased hens, which may present logistical and biosecurity challenges.
- **Administrative & Enforcement Capacity:** Current staffing levels may not be sufficient to oversee program administration, inspections, and complaint resolution. Some municipalities, including Toronto, have discontinued similar programs due to enforcement becoming unmanageable.
- **After-Hours Support:** There is no established mechanism for addressing after-hours or weekend concerns related to backyard hens.
- **Wildlife Considerations:** The introduction of hens in urban settings may increase the presence of wild animals, including rats and other predators, which could impact public health and safety.
- **Avian Influenza Risk:** The Canadian government has secured 50,000 doses of avian flu vaccine in response to ongoing concerns. The Canadian Food Inspection Agency confirmed cases of highly pathogenic avian influenza (HPAI H5N5) in poultry in Newfoundland and Labrador (February 12, 2025) and Shelburne County, N.S. (March 10, 2025). Consideration should be given to biosecurity measures and potential disease transmission risks.

Next Steps for Consideration

Should Council choose to proceed with the **Backyard Hen Pilot Program**, several key discussion items remain, including but not limited to:

- Program administration and staffing requirements
- Inspection and complaint resolution processes
- Requirements for licensing, coop specifications, and property setbacks
- Enforcement mechanisms and associated costs
- Annual renewal fees: There is no standard that is set for annual renewal fees. Other municipalities have a broad range starting from no annual fee to \$50.00; the majority do not charge for an annual license renewal.
- Complaint Inspection fee/Noncompliance: Fees would follow the current processing structure for animal control, Officers would inspect and attempt to achieve compliance, failure to do so would result in a Provincial Offenses order.
- Length of the pilot program: The typical length of pilot programs is one (1) year.

Analysis and Options:

Option 1. Council rejects the backyard hen proposal at this time based on the above analysis. (Recommended)

Option 2. Council approves the proposed draft backyard hen pilot project with suggested changes. Council would direct staff to prepare a budget allocation for review and approval to ensure appropriate training, administration, equipment and enforcement are in properly resourced. (Not Recommended)

Budget/Financial Implications: To be determined based on Council decision

Link to Strategic Plan: N/A

Existing Policy: Zoning By-law 10375-2022
Animal Control By-law 8856-2016

Consultations: Lanark Leeds Grenville Public Health
By-law Enforcement Staff
Government of Canada website

<https://inspection.canada.ca/en/animal-health/terrestrial-animals/diseases/reportable/avian-influenza/latest-bird-flu-situation>

CTV News website

<https://www.ctvnews.ca/atlantic/nova-scotia/article/bird-flu-cases-found-among-poultry-in-ns-county/>

Attachments: Draft Pilot Program/Bylaw

Respectfully Submitted by:

Reviewed by:

Original Signed by:

Original Signed by:

Rick Chesebrough
Fire Chief/CEMC

Approved for agenda by A/CAO:
Stephanie Clark

THE CORPORATION OF THE TOWN OF SMITHS FALLS
BY-LAW NO.-----

**BEING A BY-LAW TO LICENSE, REGULATE AND GOVERN THE KEEPING OF
BACKYARD HENS WITHIN THE TOWN OF SMITHS FALLS**

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipal power shall be exercised by by-law; and

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that or any other Act; and

WHEREAS Sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25 authorize the municipality to pass by-laws necessary or desirable for municipal purposes, and in particular items 5 and 8 of Section 11 (2) authorize by-laws respecting: the economic, social and environmental well-being of the municipality and the protection of persons and property; and animals; and item 9 of Section 11 (3) authorizes the passing of by-laws with respect to animals; and

WHEREAS Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that the powers of a municipality under this Act shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues; and

WHEREAS Section 8 (3) of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a by-law passed under Section 11 of that Act respecting a matter may regulate or prohibit and, as part of the power to regulate or prohibit may require a person to do things, provide for a system of licences permits, approvals or registrations and impose conditions as a requirement of obtaining, continuing to hold or renewing a licence, permit, approval or registration;

WHEREAS Section 436 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended provides that Council may, by by-law, provide that the municipality may enter on land at any reasonable time for the purpose of carrying out inspections to determine compliance with certain specified matters, including by-laws passed under the *Municipal Act, 2001*, directions or orders made under the *Municipal Act, 2001* or under a by-law passed under its authority, conditions of a licence issued under the *Municipal Act, 2001* or orders made under Section 431 of the *Municipal Act, 2001*; and

WHEREAS Sections 446 (1), 446 (3) and 446 (4) of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize the Town of Smiths Falls, if it has authority by by-law or otherwise, to direct or require that a matter or thing be done, to direct in the same by-law that, in default of it being done by the person directed or required to do it, such matter or thing be done at the person's expense and to recover that expense by action or by adding it to the tax roll and collecting it in the same manner as taxes; and

WHEREAS Section 446 (2) of the *Municipal Act, 2001*, S.O. 2001, c.25, establishes that following failure to comply with an order directing or requiring the person that a matter or

thing be done, the municipality may enter upon the land at any reasonable time to perform the directed or required matter or thing be done at the person's expense; and

WHEREAS Section 425 of the *Municipal Act, 2001*, S.O. 2001, c.25, establishes that any person who contravenes any bylaw of the Town of Smiths Falls is guilty of an offence; and

WHEREAS Section 429 of the *Municipal Act, 2001*, S.O. 2001, c.25, establishes that a municipality may establish a system of fines for offences under a by-law of the municipality; and

WHEREAS Section 103 (1) of the *Municipal Act, 2001*, S.O 2001, c.25 provides that if a by-law is passed regulating or prohibiting with respect to the being at large of animals, the by-law may provide for the seizure and impounding of animals being at large and the sale of impounded animals; and

WHEREAS the *Municipal Act, 2001*, S.O. 2001 further authorizes the municipality, amongst other things, to delegate its authority, to impose fees or charges, to provide for inspections, and to make orders to discontinue activity or to do work; and

WHEREAS the Council of the Town of Smiths Falls deems it advisable to enact this by-law for the purpose of permitting and regulating the keeping of backyard hens within the Town.

NOW THEREFORE the Council of the Corporation of the Town of Smiths Falls hereby enacts as follows:

1. TITLE

1.1 The by-law shall be known and cited as the "Backyard Hens By-law".

2. SCOPE

2.1 This by-law shall regulate the location, size, number, living conditions, maintenance and disposal of backyard hens on residential properties of the Town of Smiths Falls.

2.2 The schedule attached to this by-law form part of this by-law.

2.3 All hens and coops on private property shall be kept and erected in accordance with the provisions of this by-law.

3. INTENT

3.1 The purpose of this by law is to permit, regulate and control the keeping of hens on residential properties, authorizing hens and coops that:

- a) Are appropriate in size, number, and location;
- b) Minimize adverse impacts on nearby public and private property; and
- c) Do not create a safety hazard or a nuisance to abutting properties, businesses, schools, and places of worship.

4 DEFINITIONS

- 4.1 **Abutting Property** means any parcel or lot that has a lot line or portion of a lot line in common with the subject property, including a shared intersection of lot lines.
- 4.2 **Animals** means any member of the animal kingdom, other than a human.
- 4.3 **Business** means any structure, whether publicly owned or privately owned, that is adapted for occupancy for transaction of business and does not include any home-based business.
- 4.4 **Clerk** means the Clerk of the Corporation of the Town of Smiths Falls.
- 4.5 **Council** means the Council of the Corporation of the Town of Smiths Falls
- 4.6 **Dwelling Unit** means a residential unit located in a building or structure, used or intended to be used as a domicile by one or more people and usually contains cooking, eating, living, sleeping and sanitary facilities.
- 4.7 **Easement** means a legal instrument registered on a property which permits the use of land by a third party or organization as specified on title.
- 4.8 **Exterior Side Yard** means the space abutting a public street that extends from the front yard to the rear yard between a side lot line and the nearest point of the main building, not including a permitted projection.
- 4.9 **Front Yard** means the space paralleling the front lot line extending across the full width of a lot between the front lot line and nearest part of any main building on the lot, not including a permitted projection.
- 4.10 **Hen** means a domestic female egg laying chicken (*Gallus gallus domesticus*) that is at least 4 months old.
- 4.11 **Hen Coop** means a hen house and hen run.

- 4.12 **Hen House** means a structure that houses the hens at night and includes places for laying.
- 4.13 **Hen Run** means a covered and secure enclosure that allows hens access outdoors.
- 4.14 **Interior Side Yard** means the space not abutting a public street that extends from the front yard to the rear yard between a side lot line and the nearest point of any main building, not including a permitted projection.
- 4.15 **Licence** means a licence issued by the Town of Smiths Falls pursuant to this by-law.
- 4.16 **Licensee** means a person to whom a licence has been issued pursuant to this by-law.
- 4.17 **Officer** means a Police Officer, Fire Prevention Officer, Fire Inspector, Building Inspector, Zoning Examiner, Municipal Law Enforcement Officer, Animal Control Officer, Licensing Coordinator, or any other person appointed by the Corporation of the Town of Smiths Falls as an Officer to enforce the provisions of this by-law.
- 4.18 **Order** means an order made under this by-law.
- 4.19 **Owner** means, with reference to hens, any person who possesses, harbors or keeps an animal or hen and, where an owner is a minor, includes the person who is responsible for the custody of the minor; and means, with reference to property, the individual(s), entities or corporations holding the title of a property or properties.
- 4.20 **Person** includes an individual, association, organization, partnership, public bodies, corporations, societies, inhabitants of counties, municipalities or other districts, and includes an agent or employee of any of them in relation to the acts and things that they can do and owning respectively.
- 4.21 **Place of Worship** means a building used for public worship.
- 4.22 **Property** means a building or structure or part of a building or structure, and includes the lands and premises appurtenant thereto and all mobile homes, mobile buildings, mobile structures, outbuildings, fences and erections and includes vacant property thereon whether heretofore or hereafter erected, and is divided into:
- 4.22.1 **Non-residential property** means property, which is not occupied, nor capable of being occupied in whole or in part for the purpose of human habitation.
- 4.22.2 **Residential property** means any property that is used or designed for use as a domestic establishment in which one or more persons usually sleep and prepare and serve meals, and includes any land or buildings that are appurtenant to such establishment and all steps, walks,

driveways, parking spaces and fences or any fixtures or structures associated with the building or its yard.

- 4.23 **Rear Lot Line** shall mean that lot line furthest from and opposite the front lot line but if there is no such line, that point furthest from and opposite the front lot line. If there are two or more rear lot line segments at different distances from the front lot line, as in the case of an L-shaped lot, each segment shall be considered to be the rear lot line for that portion of the front lot line directly opposite.
- 4.24 **Rear Yard** shall mean the space paralleling the rear lot line that extends across the full width of the lot between a rear lot line and the nearest point of the principal building, not including a permitted projection.
- 4.25 **Residential Tenants** means persons renting or leasing a property used or intended to be used for residential purposes only.
- 4.26 **Rooster** means a male domestic chicken.
- 4.27 **Setback** means with reference to a lot line, the shortest distance between a lot line (front, interior side, exterior side, or rear) and the nearest part of any building or structure on the lot. In cases where road widening is taken, the required setback is calculated from the lot line.
- 4.28 **School** means a public, separate or private educational establishment operated by a Board of Education as defined in the *Education Act*.
- 4.29 **Town** means the Corporation of the Town of Smiths Falls.
- 4.30 **Veterinarian** means a veterinarian who is a Doctor of Animal Health, licensed and trained in Ontario to provide medical and surgical care for animals.

5 INTERPRETATION

- 5.1 This by-law includes the schedule annexed hereto, and the schedule is hereby declared to form part of this by-law.
- 5.2 In this by-law “may” shall be construed as permissive.
- 5.3 In this by-law “shall” shall be construed as imperative.

6 ADMINISTRATION AND ENFORCEMENT

- 6.1 The municipality may appoint officers and other staff to carry out the administration and enforcement of this by-law.

6.2 Interpretation and application of the terms and definitions of this by-law shall be determined at the discretion of the enforcing officer.

7 GENERAL PROVISIONS

7.1 No person shall keep hen(s) unless they hold a valid Licence issued by the Town in accordance with the provisions of this by-law.

7.2 A residential tenant must obtain written permission from the property owner to keep hens on the owner's property.

7.3 The owner of the hens must reside on the property where the hens are kept.

7.4 No hen coop shall be located in any front or exterior side yard.

7.5 Hen coops and runs shall be at a distance of at least 1.2 metres (4 feet) from the rear lot line and at least 1.2 metres (4 feet) from any side lot line of the dwelling lot on which the hen coop is located.

7.6 Hen coops and hen runs shall be located at least 15 metres (50 feet) from any school property line.

7.7 Hen coops and hen runs shall be located at least 7.5 metres (25 feet) from any place of worship or business.

7.8 Hen coops and hen runs shall be a minimum distance of 3 metres (10 feet) from all windows and doors of dwellings that are located on abutting property.

7.9 No person shall:

a) Keep a rooster; and

b) Keep an egg laying hen, other than the backyard hen(s) for which a valid licence has been issued.

7.10 Every person shall keep hens secured in their hen house between 9:00 p.m. and 6:00 a.m.

7.11 No person shall keep more than six (6) backyard hens at a residential property or a property used primarily for residential purposes unless the conditions and requirements contained in this by-law are met.

7.12 A hen coop and hen run shall not exceed 2 metres (6.5 feet) in height.

7.13 The following provisions apply to the use and storage of manure:

- a) No more than .08 cubic metres (3 cubic feet) of manure can be stored in an airtight container on the property. The manure storage and the hen house cannot exceed a total area of 10 square metres (353 square feet).
 - b) Small amounts of manure may be worked into the soil as soil amendments.
 - c) All other unused manure exceeding the maximum total area outlined in 7.13
 - a) must be removed and disposed of at a waste disposal site that will accept chicken manure.
 - d) Disposal of excess manure is not permitted at the municipal compost site and is not permitted to be disposed of in your regular garbage.
- 7.14 Home slaughter of hens is prohibited, and any deceased hens shall be disposed of at a livestock disposal facility or through the services of a veterinarian.
- 7.15 The sale of eggs is prohibited.
- 7.16 Every licensee shall ensure the hen house, and the run area are fully enclosed on all sides and from above (i.e. fencing, chicken wire, roof covering). All hen houses and runs are to be constructed to prevent the hens' escape and prevent entry by intruders / predators.
- 7.17 Hen coops are to be designed to provide hens with a draft-proof, dry, and insulated environment.
- 7.18 Every licensee shall ensure that hens are kept securely in a hen coop or run at all times.
- 7.19 No person shall allow their hen(s) to roam at large or be on a public road or in a public place at any time.
- 7.20 No licence shall be issued to permit a hen house to be located within an easement.
- 7.21 No temporary or permanent electrical wiring is permitted to the hen house.

8 LICENCES

- 8.1 No person shall operate a hen coop on any residential property within the Town unless they have first obtained a hen coop licence.
- 8.2 Hen coops shall only be permitted on legal residential properties with single family and semi-detached dwellings.
- 8.3 Hen coops shall only be permitted on residential properties that meet the criteria listed in the bylaw.

The chicken coop for 6 chickens must be at least 4 square feet per chicken, though smaller breeds like Bantam chickens may only need about 2-3 square feet per bird. If you have 6 chickens, the coop must be at least 24 square feet.

You can purchase a **chicken coop and run** together. A “run” is an outside space for the chickens to roam around. Consider getting a run that has enough space for each chicken to have about 8-10 square feet of room. This may seem like too much space, but it will give your birds plenty of room to engage in natural behaviors like scratching and dust bathing.

This run could be attached to the coop, meaning the coop and run operate as a single unit when moving around. Keep in mind that you would rather give your chickens “too much” space than not enough (The Hen House)

8.4 The applicant shall provide a signed declaration stating that the applicant reviewed the required educational material provided by the Town regarding the keeping of Hens in a safe and secure manner.

8.5 Hen licence fees shall not be refunded or rebated. The initial licence fee and subsequent annual licence fee shall be in accordance with the Town’s annual Fees & Charges By-law.

8.6 A hen licence shall not be transferable from one person to another.

8.7 A hen licence shall not be transferable from one property to another.

8.8 A single (1) hen license may be issued per property.

8.9 A person to whom a hen licence has been issued must produce the licence upon the demand of a Municipal Law enforcement Officer.

8.10 A hen licence may be revoked or may not be renewed when:

- a) The applicant or licence holder does not meet or no longer meets the requirements for a hen licence as set out in this by-law.
- b) The applicant or licence holder furnishes false information or misrepresents any fact or circumstance required pursuant to this by-law; and
- c) The licensee fails to pay a fine imposed by a court for contravention of this by-law.

8.11 As part of the application review, the agencies or individuals to whom the application is circulated may require an inspection of the yard and any hen coop on the applicant's property.

9 ENFORCEMENT AND PENALTIES

9.1 Where a coop is erected, or located, or hens are kept in contravention of this by-law, the designated official may immediately remove the hens or coop, that constitute a safety hazard or a concern in accordance with the provisions of this by-law, without notice or compensation.

9.2 Where a coop or licensee does not comply with this by-law or a licence issued under this by-law, the designated official may order the coop and licensee to

remove or bring the coop and hens into compliance in the manner and within the time specified in the order.

9.3 The order mentioned in Section 9.2 may be served:

9.3.1 By personal service upon the licensee.

9.3.2 By prepaid registered mail sent to the last address of the property owner, shown on the records of the Town of Smiths Falls; or,

9.3.3 By prominently posting a copy of the order either on the coop in respect to which the order is made, or on the property upon which the coop is erected, located, or displayed.

9.4 The written order shall contain the particulars of the non-compliance with this by-law, a specified time limit in which to effect compliance and either an order to comply with the by-law within the time limit specified in the order, or an order to remove the coop and/or animals within the time limit specified in the order.

9.5 Where the order is served in accordance with Section 9.3, it is deemed to have been received by the party being served upon the mailing or posting of the order.

9.6 Where a coop or hens are not removed or are not brought into conformity as required by an order under Section 9.2, the Municipal Law Enforcement Officer may have the coop and/or animals removed without notice or compensation. For this purpose, the Municipal Law Enforcement Officer and their contractor or other agent may enter upon the property at any reasonable time.

9.7 The cost incurred by the Town of Smiths Falls in removing a coop and/or hen(s) under this part of the by-law is deemed to be municipal taxes and may be added to the collector's roll and collected in the same manner as municipal taxes. Despite the foregoing, the cost incurred by the Town of Smiths Falls in removing a coop and/or hen(s) under this part of the by-law is a debt payable to the Town of Smiths Falls and may be recovered in any court of competent jurisdiction.

9.8 This by-law may be enforced by any of the following:

9.8.1 Municipal Law Enforcement Officer.

9.8.2 Animal Control Officer.

9.9 A Licensee shall allow, at any reasonable time, a Municipal Law Enforcement Officer, along with any other authorized employee or agent of the Town, to enter to investigate upon the Property to determine whether the requirements of this by-law are being complied with.

10 OFFENCES AND PENALTIES

10.1 Any person who contravenes or causes or permits any contraventions of any of the provisions of this by-law is guilty of an offence and upon conviction, is liable to a fine as provided for in the Provincial Offences Act or any successor legislation.

10.2 In addition to any penalty imposed and any other remedy, the court in which the

conviction had been entered and any court of competent jurisdiction, thereafter, may make an order:

10.2.1 Prohibiting the continuation or repetition of the violation by the person convicted; and,

10.2.2 Requiring the person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

10.3 Every person enforcing this by-law shall have the right of entry on any property for the purpose of carrying out an inspection to determine whether this by-law is being complied with and for the enforcement of this by-law pursuant to Section 436 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time.

11 OBSTRUCTION

11.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this by-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this by-law shall identify themselves to the Municipal Law Enforcement Officer upon request; failure to do so shall be deemed to be an act which obstructs or hinders the Municipal Law Enforcement Officer in the execution of his/her duties.

12 VALIDITY

12.1 Where a provision of this by-law conflicts with the provisions of another by-law in force in the municipality, the provisions that establish the higher standards to protect the health, safety and welfare of the general public prevails.

12.2 Should any section, subsection, clause or provision of this by-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this by-law as a whole or any part thereof, other than the part so declared to be invalid.

13 SHORT TITLE

13.1 This by-law may be cited as "The Backyard Hens By-law."

READ A FIRST TIME, SECOND TIME, THIRD TIME AND FINALLY PASSED THIS ---
DAY OF ----- 2025.

Shawn Pankow, Mayor

Kerry Costello, Clerk

SCHEDULE "A" TO BY-LAW



**The Town of Smiths Falls
Backyard Hens Application**

Instructions:

i) All questions on the application must be completed. If the form is incomplete or inaccurate, the application will be returned prior to processing.

Application Number: _____ Date Received: _____

Application Requirements:

1. The following documents **MUST** be included with this application:
 - i) Site plan of the property, showing all buildings and structures, including the proposed locations of the hen coop and hen run, as well as the dimensions and appropriate setbacks
 - ii) Proof of ownership of the premises OR authorization from property owner.
 - iii) Application fee
2. The applicant **MUST** review the educational materials provided by the Town prior to approval of this application.

Property Owner(s) Information:

First Name: _____ Last Name: _____
Address: _____
Town: _____ Province: _____ Postal Code: _____
Telephone Number: _____ Date of Birth: _____
Email: _____

Additional Information:

Number of Backyard Hens to be kept at the address (Max. 6): _____

Total area of all coops and runs are less than 108 square feet: Yes No

The hen coop and hen run are less than 2 meters in height: Yes No

A site plan illustrating the location of the hen coop on the property, clearly marking the proximity to property lines, easements, and any other structures on property is included: Yes No

Applicant Declaration:

I, _____, being the registered owner of the subject property located at

_____ in The Town of Smiths Falls do solemnly declare:

1. That I am the applicant for the grant of a permit authorizing me to keep backyard hens pursuant to The Town of Smiths Falls By-law No. _____. I undertake to conform to the terms, conditions and regulations set out in By-law No. _____ and understand that I must comply with all applicable regulations and requirements of: i) every by-law of The Town of Smiths Falls; and ii) every Provincial and Federal Act and regulation made under such an Act.
2. I understand that any permit issued pursuant to the said application is subject to revocation.
3. I have reviewed all educational documents provided to me by the Town in their entirety.
4. That the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at the Town of Smiths Falls, this _____ (dd/md/yy).

Applicant Signature

Witness Signature

DRAFT