



SMITHS FALLS

RISE AT THE FALLS

Report # 2025-25

To: Mayor and Council

From: Paul Dowber, Director of Corporate Services/Treasurer

Date: March 13, 2025

Committee of the Whole Date: March 17, 2025

Title: 2024 Statement of Remuneration and Expenses Report

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For Direction

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For Information

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For Adoption

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Attachment 1 Page

Recommendation: THAT Council of the Corporation of the Town of Smiths Falls receive the 2024 Statement of Remuneration and Expenses Report.

Purpose: To provide Council with the 2024 expenses and remuneration for all Council and Committee/Board members in the Town of Smiths Falls.

Background: Section 284 (1) of The Municipal Act, as amended, states that the Treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Furthermore, section 284 (2) requires that the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

The Town of Smiths Falls By-law 8048-2007, as amended, provides the authority and sets out the provisions respecting payments of all expenses paid to Council and Committee/Board members.

Analysis and Options:

The attached summary provides the submitted expenses (such as registration and travel costs to attend training workshops and conferences on behalf of the municipality) and remuneration of Council and Committee/Board members for the year 2024.

The report also details all figures provided to Council representatives from Committees and Boards outside of the Corporation, that have a Council representative (s) on their committee. These expenses would include mileage to attend meetings on behalf of the municipality and any remuneration or expenses that were paid to the Council or Committee/Board Member from the organization.

Attachment: Appendix A - 2024 Statement of Remuneration and Expenses

Budget/Financial Implications:

All 2024 expenses and remuneration figures were allocated in the 2024 budget.

Link to Strategic Plan: None

Existing Policy:

By-law 5543-89 - Bylaw /Police Service Board Remuneration

By-law 8048-2007, as amended – Expenses By-law

By-law 8396-2011 – By-law / Remuneration paid to Council Members

By-law 8900-2016 – By-law / Remuneration paid to Planning Advisory Members

Consultations:

Brandii Phillips, Payroll Clerk

Jenna Thompson, Accounts Payable Clerk

Christian Illman, Deputy Treasurer

Rideau Valley Conservation Authority

Leeds, Grenville and Lanark District Health Unit

Notes/Action (space for Council Member's notes):

Respectfully submitted by:

Original signed by:

Paul Dowber

Director of Corporate Services/Treasurer

Approved for agenda by CAO:

Original signed by:

Malcolm Morris, CMO

Chief Administrative Officer

**SMITHS FALLS**

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**TREASURER'S REPORT
REMUNERATION & EXPENSES – 2024**

In accordance with the provisions Municipal Act (Section 284) herewith is the Treasurer's Report of the remuneration and expenses paid to each member of Smiths Falls Town Council and to each person appointed by the municipality to serve as a member of any body for the year 2023.

Payments have been made in accordance with By-law 7683-2002 / Resolution 2004-05-134 (Council Remuneration), By-law 8048-2007, as amended (Expenses), By-law 7850-2005 (Honorarium), and By-law 5543-89 (Police Service Board Remuneration). Payment made by outside bodies, such as the Health Unit or Rideau Valley Conservation Authority has been done in accordance with their governing documents.

	Remuneration (including Per Diem)	Expenses
Council Members		
Shawn Pankow	39,092.64	3,273.26
Jay Brennan	19,405.56	930.45
Chris McGuire	19,000.56	
Peter McKenna	19,000.56	3,718.91
Jennifer Miller	19,450.56	2,961.81
Dawn Quinn	19,000.56	1,309.17
Stephen Robinson	19,000.56	899.60
County Council Representatives		
Shawn Pankow	1,100.00	281.60
Peter McKenna	1,100.00	
Rideau Valley Conservation Authority Representative		
Shawn Pankow	420.00	56.00
Health Unit Representative		
Peter McKenna	7,846.42	2,459.70
Planning Advisory Committee		
MDiepietro	50.00	
Jaclyn Grimes	175.00	
John Wanless	225.00	
Stephen McGuire	100.00	
Yvonne Robert	225.00	
Mary Remming	50.00	16.81
Police Board Services		
Shawn Pankow	4,750.20	-
Jennifer Auger-Ritchie	4,750.20	-
Christopher McGuire	4,750.20	-
Robert Dopson	4,750.20	-
Christopher Saumure	4,750.20	-
Library Board		
Christopher Cummings		291.59

Submitted by,
Paul Dowber
Director of Corporate Services/Treasurer